

GOSPORT'S CHILDREN AND YOUNG PEOPLE'S LOCALITY PARTNERSHIP

A G E N D A

**Tuesday, 22 April 2008
9.30am – 11.00am at Rowner Church Hall**

1. Introduction and Apologies John Draper (Chair)
2. Minutes of meeting dated 5 February and matters arising John Draper
3. Gosport Education Improvement Partnership Eric Halton
4. Service Delivery Arrangements for Gosport Maria Calway-Kennedy
5. Gosport Youth Council Conference John Draper
6. CYPP Action Plan – Project Updates All
7. Presentation on Homelessness Steve Newton
8. Children's Centres – Feedback on roll out Caryn Vaux
9. Future Agenda items
10. Any other business
11. Next Meeting – Rowner Church Hall
Tuesday 8th July 2008, 9.30 – 11.00am

TERMS OF REFERENCE

Gosport Children and Young People's Locality Partnership (GCYPLP)

1.0 Aims and Objectives

- 1.1 To deliver the priorities within the UNICEF declaration on Child Well-being
- 1.2 To provide strategic leadership in the planning, delivery and monitoring of services and support for children, young people, their families and carers in Gosport.
- 1.3 To improve, promote and facilitate partnership co-operation and joint working between agencies.
- 1.4 To develop a culture that promotes inclusion and equity enabling children, young people and their families and carers to be partners in the development of services.

2.0 Role

- 2.1 To support the delivery of the Change for Children Programme, the Local Area Agreement (LAA) and the National Services Framework (NSF).
- 2.2 To work together to deliver integrated services, shared information and shared resources to improve outcomes and reduce inequalities for children, young people, their families and carers
- 2.3 To develop, deliver, monitor and evaluate a Children and Young People's Plan for Gosport (GCYPP), agreeing key local priorities and targets to enable joint planning and commissioning of services to achieve better outcomes
- 2.4 Develop opportunities to ensure the full, active and equitable participation of all stakeholders including children, young people, their parents and carers in the planning and monitoring effectiveness of services.
- 2.5 To consult and communicate with the wider stakeholder group in order to shape local priorities and deliver services ensuring that the views and needs of children, young people, their families and carers are taken into account.
- 2.6 To provide information and support the Hampshire Children and Young People's Partnership Standing Conference and Management Board ensuring a local perspective.
- 2.7 To ensure the necessary links are made and maintained between local partnerships with specific functions eg. the Community Safety Partnership,

Gosport Partnership Board, NHS Implementation Groups and Community Strategy Groups.

- 2.8 Promote and enable effective communication between agencies, partner organisations and service providers.

3.0 Partnership Structure

3.1 The GCYPLP is a sub-group of the Gosport Partnership Board (GPB) and is linked to the HCC Children and Young People's Partnership Management Board.

3.2 The GCYPLP will be supported by various groups and outcome partnerships which will lead on delivering specific actions detailed in the Gosport Children and Young People's Plan.

4.0 Membership

4.1 The GCYPLP will operate via a core of key members whilst sustaining and communicating with a wider stakeholder group. Wherever possible, the Chair of the GCYPLP will be a current member of the GPB

4.2 Members will include strategic leads and key delivery managers from relevant agencies who are of sufficient seniority to be able to commit resources and deliver actions on behalf of their organisations.

4.3 The key member organisations of the GCYPLP will include:

Primary Care Trust

HCC – Children's Services (Education & Inclusion)

HCC – Children's Services (Children & Families)

HCC – Hampshire County Youth Service

HCC – Early Education & Childcare Unit

St Vincent College – Representing Post 16 years education

Bay House School – Representing 11 – 16 years education

Gomer Infant School – Representing 5 – 11 years education

Churches/Voluntary Groups

Hampshire Children and Families Forum

Pre-School Learning Alliance

Connexions

Children's Centre

Hampshire Council for Voluntary Youth Services

GBC - Leisure Services

GBC – Corporate Policy (Youth Link)

GBC/Police – Community Safety

5.0 Accountability

5.1 Members of the GCYPLP as a sub-group of the GPB will maintain links to the GPB. The GCYPLP will also maintain links to the HCC Children and Young

People's Partnership Management Board; local and county elected member fora and Hampshire Action Team (HAT)

- 5.2 The Chair, as a member of the GPB will report to the GPB and communicate information from the GPB to the GCYPLP.
- 5.3 Each organisation will retain governance of their responsibilities and partners will identify the most appropriate involvement consistent with their role as detailed above.
- 5.4 Members will develop corporate responsibility to ensure joint working in challenging and supporting partners in improving outcomes.
- 5.5 The GCYPLP will review its structure, membership and activities annually and present its findings to the GPB.

6.0 Meetings

- 6.1 A Chair and vice-chair will be elected annually (where possible the Chair should be a member of the Gosport Partnership Board).
- 6.2 The GCYPLP will meet at least four times per year at regular intervals
- 6.3 Members of the GCYPLP who are unable to attend a meeting will be required to send a representative to attend on their behalf.
- 6.4 Members of the GCYPLP may, with the prior agreement of the Chair, invite others to attend meetings to provide information and/or guidance on specific issues.
- 6.5 Additional meetings may be arranged as necessary with the prior agreement of the Chair and attached officer.
- 6.6 The Chair will determine the agenda for all meetings.
- 6.7 Meetings will be minuted and copies will be forwarded to:
 - Members of the GCYPLP
 - GPB co-ordinator for publication on the GPB website and circulation to GPB groups

7.0 Equality

- 7.1 The GCYPLP is committed to equal opportunities for all and values and respects diversity.

Adopted: 5th February 2008
To be reviewed: 25th November 2008

