



The Gosport Partnership

" Working Together For The Gosport Community "

LSP Coordinator Performance Management Work Programme

Month	Performance Management Activity	Outcome of Activity	LSP Coordinator Activity
September	Annual review: <ul style="list-style-type: none"> Gosport Partnership Data Report LSP SCS Action Plan Subgroup updates And identify future challenges. 	Reviewed and possibly refined/amended high focus priorities to inform themed discussions on action planning in October.	Prepare Gosport Partnership Data Report using LDF Baseline.
		Alignment of subgroup activity with Gosport Partnership Data Report.	Update LSP SCS Action Plan.
			Coordinate subgroup updates.
October	Themed discussion around high-focus priorities.	Quantitative and qualitative assessment of high-focus priorities to inform LSP Board action plan and to identify additional local performance indicators as necessary.	Update LSP SCS Action Plan.
	Action planning – 2 hours maximum.		
December	Review LSP Board Action Plan.	Assurance that delivery of LSP Board Action Plan is on track.	Update LSP SCS Action Plan.
March	Review of performance on high focus priorities: <ul style="list-style-type: none"> Indicator set Subgroup update LSP SCS action plan 	Assurance that progress on high focus priorities is on track and opportunity to take action as necessary.	Update high focus priorities' indicator sets where possible.
			Coordinate subgroup updates.
			Update LSP SCS Action Plan.
	Review subgroup updates	Assurance that subgroups are progressing and to facilitate two-way feedback	
	LSP Coordinator exception report based on LDF update review of summary data.	Identification of any issues arising from LDF Baseline document	Review revised LDF Baseline and prepare exception report.
June	Review LSP SCS Action Plan.	Assurance that delivery of LSP Board Action Plan is on track.	Update LSP SCS Action Plan.